

5K Run



DONATION RECORD

INSTRUCTIONS:

1. This form is for you to record the donations you receive while fundraising. Please keep a copy for your records. .
2. TO REQUEST A RECEIPT FOR CASH DONATION please have the donor check the box to the left of their name; fill in their complete name and address.
3. Make checks payable to Alternative Education Foundation and write participant name in the memo section of all checks.
Your donor's cancelled check is their receipt.

Alternative Education Foundation

	DONOR'S FULL NAME RECEIPT REQUESTED <small>(Check shaded box for cash receipt)</small>	ADDRESS	CITY, STATE, ZIP	PHONE	AMOUNT	TYPE OF DONATION		Paid
						Check	Cash	
	Sample: A. Donor	500 Fifth Avenue, Suite 450	Fort Lauderdale, FL 33309	954-555-5555	\$100		./	
	Sample: B. Donor	100 Main Street	Miami, FL 33122	305-111-5555	\$50	./		
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Student Name: _____

Homeroom Class: _____

Only one participant per donation form. Please print legibly.